

**DEVELOPMENT BANK GHANA (DBG)
SPECIFIC PROCUREMENT NOTICE
REQUEST FOR EXPRESSIONS OF INTEREST (REOI)
(CONSULTING SERVICES –FIRM SELECTION)**

Reference No.: DBG/009/2024/CS/CQS

Assignment Title: Engagement of the Services of an Enterprise Disaster Recovery Collocation Provider

Background

Development Bank Ghana (DBG), a wholesale development finance institution licensed by the Bank of Ghana, is dedicated to supporting the economic transformation in Ghana. With a mandate to increase the availability and access to finance for critical sectors such as agribusinesses, manufacturing, and high-value services through eligible participating financial institutions (PFIs), DBG is committed to operating on a financially sustainable basis.

In alignment with its mission, DBG recognizes the importance of maintaining operational resilience to ensure uninterrupted service delivery to its stakeholders. The evolving landscape of risks, including cyber threats, natural disasters, and other unforeseen events, underscores the necessity for a robust disaster recovery strategy. Against this backdrop, DBG seeks to engage the services of a Disaster Recovery Center (DRC) that meets and exceeds the operational and compliance standards required for its infrastructure.

This assignment encompasses a comprehensive solution that addresses geographical and environmental safety, state-of-the-art infrastructure and connectivity, reliable power and cooling systems, stringent security and compliance protocols, and scalable service and operational continuity frameworks. The aim is to ensure that DBG can fulfill its mandate effectively, even in the face of adverse events, thereby safeguarding strategic and operational investments.

The consulting services ("the Services") include the Consultant's scope of work but are not limited to the following:

The Consultant will undertake the following tasks.

- a) **Facility and Infrastructure Management**
- b) **Disaster Recovery Planning and Implementation**
- c) **Business Continuity Planning Integration**
- d) **Data Protection and Security**
- e) **Service Level Agreements (SLAs) and Performance**
- f) **Customer Support and Incident Management**
- g) **Documentation and Training**

Detailed Terms of Reference (ToR) for the assignment can be obtained at the address and emails below.

The Development Bank Ghana now invites eligible consulting firms ("Consultants") to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The shortlisting criteria are:

- (i) Must have a proven track record of at least eight (8) years in providing disaster recovery collocation services, with specific projects that align with DBG's requirements highlighted.
- (ii) Must demonstrate, with evidence, their successful management of at least three (3) secure, resilient, and compliant data center facilities for clients within the last five (5) years.
- (iii) Experience in collaborating with technology teams of clients to develop comprehensive disaster recovery plans (DRP), conducting regular testing and simulation exercises, and developing detailed documentation and procedure manuals for DRP.
- (iv) Must provide industry-recognized certifications and awards that underscore their commitment to excellence in data center management, disaster recovery planning, business continuity, and information security. Expertise and certification in project management will be an advantage.
- (v) The firm must field a multidisciplinary and multi-functional team comprising project managers, IT specialists and engineers, security analysts, business continuity planners, compliance officers, and training and support staff, each bringing specialized expertise essential for addressing the comprehensive requirements of the disaster recovery and collocation services outlined in the TOR.

The firm must also submit the following requirements.

- a) A Valid/ Original Business Registration Certificate or Business License in conformity with the provisions of the laws of the country of the bidders.
- b) A Valid/ Up-to-date Original Copy of the Tax Clearance Certificate from the relevant authority in compliance with the provisions of the laws of the country of the bidders.
- c) Audited Financial Statements of the bidders for the last Three (3) Financial Years (2020, 2021, and 2022).
- d) Provide names, phone numbers, and contact people at three organizations for whom your team and the firm have performed similar work.

Key Experts

- (i) The firm must field a multidisciplinary and multi-functional team comprising project managers, IT specialists and engineers, security analysts, business continuity planners, compliance officers, and training and support staff, each bringing specialized expertise essential for addressing the comprehensive requirements of the disaster recovery and collocation services outlined in the TOR.

Key Experts will not be evaluated at the shortlisting stage.

The attention of interested Consultants is drawn to the Bank's Policy on Corruption and Fraudulent Practices copies can be obtained at the address and emails given below. In addition, any false declaration will result in disqualification.

Consultants may associate with other firms to enhance their qualifications but should **indicate clearly** whether the association is in the form of a joint venture and /or a sub-consultancy. In the case of a joint venture, all the partners in the joint venture shall be jointly and severally liable for the entire contract, if selected

A Consultant will be selected in accordance with the Consultant's Qualification-based Selection (CQS) method set out in the Bank Procurement Policy.

Further information can be obtained at the address below during office hours **8:30 am to 5:00 pm** local time.

Expressions of interest must be delivered in a written form to the address below in person, or by mail, by **April 12, 2024**.

**The Chief Executive Officer
Development Bank Ghana
8th Floor, Accra Financial Centre
Liberia Road, Accra**

Website: www.dbg.com.gh

Attn: Chief Procurement Officer

Email: procurement@dbg.com.gh, and copy s.sebi@dbg.com.gh
Digital Address: GA-07-1450